

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1944
January 12, 2021**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Debra Golley,
Karl Northup, Roger Spell, Leonard Zlockie

Members Absent: Shana Chudy

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby

Staff Absent: Excused - Maren Bush, Erich Ploetz

Others Present: None

Call to order of meeting

President Van Wicklin called the regular meeting of January 12, 2021 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call

Shana Chudy – Absent

Changes, Additions and Deletions to the Agenda

Changes:

17a. January – March 2021

Additions:

12c. November 2020 Treasurer's Report

17j. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Hunter Bishop to the position of temporary full-time cleaner at a salary of \$13.50 per hour, effective tentatively January 20, 2021. This position carries a one-year probationary period which will begin on tentatively January 20, 2021 and end on tentatively January 20, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

17k. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of John Ireland to the position of Bus Driver effective January 13, 2021. This position carries a one-year probationary period which will begin on January 13, 2021 and end on January 13, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

17l. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kevin Rowland to the position of Bus Driver effective tentatively January 28, 2021. This position carries a one-year probationary period which will begin on tentatively January 28, 2021 and end on tentatively January 28, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the January 12, 2021 Board of Education Meeting with additions and changes.

Yes – 6

No – 0

Carried

Public Comment

None

Presentations & Reports

None

Communications, Commendations

None

Informational Items

None

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Superintendent's Report:

1. Covid 19- we are currently at six cases this week. Tracing covers multiple days. The good news is we received updates from the Health Department which are more favorable for not having to quarantine. They have been approved by both NYS DOH and the County DOH. Erich and Maren are excused from tonight's meeting because they are finishing up the list for contract tracing.
2. Vaccinations have been rolled out in Cattaraugus County. Several employees are receiving them this week.
3. FEMA – almost wrapped up and ready to re-submit.
4. No insight yet on New York State budget.
5. Wi-Fi Hot Spots – Armstrong is coming to Cattaraugus County. We continue to work with AT&T, T-Mobil and Verizon. Working with BOCES on Kajeets, they are \$260 each. Shawne has worked with T-Mobil for free hotspots.
6. iPads came in before Christmas break. 110 were ordered. They took 9 weeks to be delivered. 40 have been distributed, 25 more are going out tomorrow and Shawne is preparing the rest of them for distribution.
7. APPR Variance has been approved by New York State. The Hardship waiver has to be completed next.
8. Working on Pandemic Plan. Have to submit in February. Plan would be used if another pandemic arises or long-term remote learning. Will have the Safety Committee review as well as present to both Unions.
9. Low & Moderate Risk Sports can begin on Monday, January 18, 2021. For our school it would include bowling, skiing and trap. Superintendent Miller stated that he is a big supporter of trap but doesn't know if he could in good faith send 30 students up to the club and have them social distance. High Risk Winter Sports are still on hold.
10. Drivers Education – coming up for approval later in the meeting. Chris Mendell is trying to figure out how he can teach the class if we are remote.
11. SAT Prep – will be held at ECS again January – March. Ann Chamberlain and Holly Richardson will teach the course before school. Approval later in the meeting.
12. Snow Day – there are a lot of questions regarding snow days. Superintendent Miller stated that he would like the first snow day to be a "Good Old Fashion Snow Day" with school closed and no remote learning.

Principals Reports:

Erich Ploetz: MS/HS Principal - Absent (Excused from the Meeting)

Maren Bush: Elementary Principal/Director of Curriculum – Absent (Excused from the Meeting)

School Business Executive Report: Aimee Kilby

1. Working with Rick Tims on several reports: Long Range Planning (there will be a meeting on 1/15/21), Cash Flow, and Reserve Plan
2. Catching up on Bank Reconciliations
3. 1099's are going out at the end of the week
4. Working on W-2 process: Verify Wages, Report Health Insurance Buy-out, add COVID leave/wages (new – Box 14)
5. Continue to work on FEMA Grant, FMLA tracking, etc.
6. Updated hourly wages based on increase in New York State Minimum Wage to \$12.50 on December 31, 2020.

Consent Items:

Moved by Northrup seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of December 8, 2020
- b. Acknowledgement of the December 8, 2020; December 22, 2020 and January 5, 2021 Claims Auditor Reports
- c. Approval of the September 2020, October 2020 and November 2020 Treasurer's Reports

**Yes – 6
No – 0
Carried**

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Committee Reports:

- a. Buildings & Grounds – Capital Project: held a meeting on January 5, 2021. Plugging along at a good pace. Discussed alternates, moved some items around. Big thing is that some items were sent back to the architects to review. Bids have been sent to the newspapers. The Walk-Through will be on January 27, 2021 and the Bid Opening is scheduled for February 11, 2021. Looking for Board Approval of Bids at the February 23, 2021 meeting. If not feasible, may have to hold a special meeting to approve the bids.

Discussion Items:

None

Old Business:

None

New Business:

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2020-2021 Budget Preparation Calendar.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the September thru December 2020 fire drills and lock down drills at ECS.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a SAT Prep Course from January-March 2021 from 7:15-8:00 am.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Corrective Action Plan for the 2019-2020 External Audit.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Holly Richardson and Ann Chamberlain to teach an SAT Prep Class from January – March 2020 at a stipend of \$1,000 per teacher. Mrs. Chamberlain and Ms. Richardson will alternate teaching days (English and Math).

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Luke Campbell effective December 30, 2020. Mr. Campbell's last day of work in the District will be on Tuesday, December 29, 2020.

**Yes – 6
No – 0
Carried**

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Moved by Spell, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Family Medical Leave (FMLA) request from Jennifer Gesing from tentatively February 10, 2021 for 12-weeks; including paid maternity leave as per ETA CBA.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Mitchell Sexton to the substitute teacher list (non-certified) at a rate \$85 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jenna Ball to the substitute teacher list (non-certified) at a rate \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Bryant Johnson to the substitute teacher list (non-certified) at a rate \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a resignation from Connor Fitzpatrick (cleaner) effective January 4, 2021.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joshua Schreckengost to the position of full-time cleaner effective tentatively January 20, 2021 at a rate of \$13.50 per hour. This position carries a one-year probationary appointment which will begin on tentatively January 20, 2021 and end on tentatively January 20, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chris Mendell to teach Driver's Education from January 19 – February 24, 2021 at a salary of \$3,000 pending sufficient interest/participation.

**Yes – 6
No – 0
Carried**

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Moved by Spell, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Hunter Bishop to the position of temporary full-time cleaner at a salary of \$13.50 per hour, effective tentatively January 20, 2021. This position carries a one-year probationary period which will begin on tentatively January 20, 2021 and end on tentatively January 20, 2022. This appointment is contingent upon a successful fingerprint clearance from New York State.

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**Yes – 6
No – 0
Carried**

Policy:

None

CSE/CPSE Recommendations:

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501418, 900500887, 900500333, 900500457, 900500808, 900501447, 900501448, 900501173, 900501406, 900501140, 900500414, 900500413, 900500260, 900500961, 900500908, 900500348, 900500809, 900501228, 900500256, 900501178, 900500777, 900500169, 900500898 at its meeting on January 12, 2021 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (December 3, 2020 – January 6, 2021).

**Yes – 6
No – 0
Carried**

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Executive Session

Moved by Northrup, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into executive session at 6:58 pm to discuss one contractual item (ETA) and one specific personnel item (ECSRPA).

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, to come out of executive session at 7:24 pm and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Murphy, to adjourn the regular meeting of January 12, 2021 at 7:24 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk